



red rock  
electrical  
LIMITED  
NEWSLETTER

ISSUE 1, MAY 2017

# Health and Safety Updates

## *Near Misses*

Nobody likes to report near misses. *Why?*

Some people like to write off near misses as “no harm, no foul” situations. Others may think they will look less macho in front of their work colleagues should they report such things. Tracking near misses, determining how and why they occurred, and taking corrective action can prevent similar – or more serious – incidents from happening in the future. This is something Red Rock Electrical takes seriously and we encourage all employees to report all Near Misses.

***We don't look at what happened, we look at what could have happened!***

## *Preventing Theft from Vehicles*

Tool thefts have been on the rise with thieves targeting vans more and more in recent months. Something we have experienced only recently.

Tips:

- Whenever possible, take your tools out of the van overnight.
- Mark your tools/Register your tools with the National Property Register

Your employee handbook states:

***All company property, including tools; power tools; meters and IT equipment should either be locked in a site safe or van vault, which is secured to the vehicle or removed from the vehicle overnight.***

## *Lone Working*

The definition of Lone Working:

***A lone worker is an employee who performs an activity that is carried out in isolation from other***

***workers without close or direct supervision. Such staff may be exposed to risk because there is no-one to assist them and so a risk assessment may be required.***

Check out RRE Risk Assessment #30

## *Booking out Tools*

- Storeman Dave is responsible for the booking in and out of tools.
- Should Dave be unavailable, please contact Imogen in the office who will be able to help you in his absence.
- Tools are **not** to be left in the warehouse.

## *Mobile Tower Inspections*

PASMA recommends that on towers where it is possible to fall 2m or more you should carry out inspections after assembly or significant alteration, before use and following any event likely to have affected the towers stability or structural integrity. You should complete and issue the inspection report in accordance with the requirements of the Work at Height Regulations. Re-inspect the tower as often as is necessary to ensure safety but at least every 7 days and issue a new report each time. You do not need to re-inspect the tower if it is moved unless it was necessary to significantly alter it to make that movement or if anything happens when moving it that may have affected its safety.

A tower from which it is possible to fall a distance of less than 2m has different inspection requirements. It must be inspected after assembly, and before use; after any event likely to have affected its stability or structural integrity and at suitable intervals depending on frequency and conditions of use.

*Welcome.....*

*to the first edition of Red Rock Electrical's newsletter. Our newsletter aims to communicate news to all Employees during our time of rapid growth. Regular sections will include Health & Safety updates, up and coming Projects as well as office news and announcements.*

*Communication is key, especially as the company gets bigger and I hope you will benefit from the articles and updates we publish.*

*I look forward to receiving any feedback you may have.*

*Best wishes,*

*Matt*

## New Extension.....

As some of you will have already seen, works are nearly complete on the office extension.

Please Note: There is no longer a fire exit in the Estimating Office, as shown in the Fire Alarm Zone Chart.

On your next visit to the office, please familiarise yourself with the new layout.

Weekly fire alarm testing is carried out every Friday at 3pm. There is no need to evacuate during the weekly test as it is not a drill and the alarm will only sound for a few seconds.

Any questions may be directed to the Fire Marshalls: Dave or Emma.



MR. MARCH  
Olly Turner



## End of an Era.....



After six years, Kay is moving onto pastures new. Everyone at Red Rock Electrical wishes her all the best for the future.

You will be missed. Huff!  
A new face will be joining the office crew at the end of May. In the meantime, please forward any Accounts queries to Emma.

## You ask, we deliver.....

Any feedback or suggestions for articles in following editions of our Newsletter are always welcome. If you want to find out how to become a calendar pin-up like Olly or if you have any other ideas/thoughts, please contact:

[emmat@redrockelectrical.co.uk](mailto:emmat@redrockelectrical.co.uk)

## In other news.....

Congratulations to Aaron Palmer who was the Site Safety League winner at Trago Mills Build Centre.



## Red Rock top BAM Subcontractor Safety Score Boards

Tate St Ives	87.01%
South Molton Community College	74.03%

## New Qualifications Gained:

**PJ Cockram:** EAL Level 3 Inspection, Testing and Certification  
**Ashley Jones:** CITB Site Supervisor Safety Training Scheme  
**Chris Roberts:** CITB Site Management Safety Training Scheme  
**Dan Luxton:** CITB Site Management Safety Training Scheme